

## Salt Lake City Public Lands Pavilion Reservation Rules & Regulations

### Picnics Reservations

- All pavilion reservations must be made at least 3 business days before the selected date.

### Refunds/Cancellations & Changes to Reservations

- CANCELLATIONS ARE ALLOWED FOR AN ACCOUNT CREDIT 14 days in advance. NO REFUNDS, NO EXCEPTIONS.
- Three business days before the selected date, you can modify the reservation's time, date, or location.
- To make modifications or cancel your reservation, use one of the following methods
  - Public Lands mainline: (801)972-7800 • Park reservation line: (801)972-7860
  - Email: [parks@slcgov.com](mailto:parks@slcgov.com)

### Reservation Issues/After Hours/Weekends

- Call SLC First Response at (801)535-6955 or SLC Police at (801)799-3000.

### Park Reservation Requirements

- You must bring your reservation permit to the park to ensure proper pavilion use and prevent unauthorized use.
- You must indicate your arrival and departure time on your reservation.
- No Vehicles on grass under any circumstances. Vehicles must park only in designated areas.
- **Half-Day Reservations:** Liberty & Washington Park is open from 8 am to 2 pm or 3 pm to 10 pm; full-day reservations are available.

### Pavilion Rental Guidelines

- Please arrive at the requested time. We cannot guarantee cleanliness if you arrive before or after your scheduled time.
- All trash should be placed in cans or carried out.
- The pavilion should be left in the same condition as the arrival. Excessive dirt or trash may incur additional fees.
- Small Bluetooth speakers are allowed. The sound cannot leave the perimeter of your pavilion.
- Limited power: 15 amps combined in all pavilion outlets. If power exceeds this limit, it will trip the circuit breakers.
- Non-food truck catering is permitted only; all money exchanges must be made outside SLC Public Land areas.
- No water supplied for reservation usage (drink fountains only)

### Pavilion Cooking Guidelines

- Use BBQ grills; stovetop grills are not allowed on tables.
- Rotisserie cooking is allowed if grease is contained and no damage is done to the grass or concrete. **(Fees may be charged to your account if the reservation site is damaged or excessively dirty.)**

- BBQ grills are provided with reservations (not all pavilions have a BBQ on site); coals must be cooled before being placed in garbage containers.

### City Park Event Permits

- Amplified sound, including bands, DJs, and extensive sound systems, is prohibited without a special event permit.
- Food trucks, vending, or selling in a city park require a special event permit.
- Commercial activity, marketing, sales, advertising, and selling, with more than 250 participants; festivals, camps, races, walks, fundraisers; filming, amplified sound, food trucks, demonstrations, parades, and vehicle display. A special event permit is necessary for anything that fits under these kinds of categories.
- If any of the above items pertain to your reservation, you must obtain a special event permit.
- Event Permits | [eventpermits@slcgov.com](mailto:eventpermits@slcgov.com) | 801-972-7815

### Inflatable Devices (Bounce House)

- Inflatable devices are prohibited without prior approval from Salt Lake City Public Lands.
- You must have a reservation at one of our reservable sites to have an inflatable.
- You must notify the main office (801)972-7800 **14 days before your reservation date.**
- **1 inflatable device is allowed (no water)**, and no staking in the ground (sandbags or concrete blocks only).
- You must obtain a \$2,000,000 General Commercial Liability certificate named Salt Lake City Corporation as an “Additional Insured.” Insurance certificates can be obtained from the inflatable company.
- **No power** is provided for inflatables; you must provide your power source (generator).
- Inflatable devices can’t be set up on athletic fields unless SLC Public Lands approves. An additional fee will be required for using the athletic field (based on availability).
- Inflatable devices may not be open to the public and are only to be used by the reserving party.
- View the [Public Lands Inflatable Policy](#) for further information and details.

### Miscellaneous Park Rules

- **The following are NOT allowed in SLC Public Lands.**
  - Alcoholic beverages, smoking, and drug use are prohibited in SLC Public Lands, dunk tanks, water slides, water balloons, petting zoos, animal rides, pinatas, confetti, open fires, stakes in the ground to secure tents, camping, and things attached to trees.

### Athletic Fields

- Athletic fields are not included with a pavilion reservation.
- One-time-use athletic fields can be reserved online.
- For leagues and recurring use, contact the Athletic Fields Office
- Athletic Fields | [athleticfields@slcgov.com](mailto:athleticfields@slcgov.com) | 801-232-6230

### Recreation Kits

- You must have an existing reservation to rent an equipment kit.

- Equipment kits can be picked up the day before or the day of reservation, Monday – Friday between 7:30 AM and 3:45 PM. (no reservation required)
- The cost is \$18 plus tax. Late fee per day: \$7.00
- Recreation kits must be returned the first business day after your reservation.
- Equipment kit includes:
  - 2 softballs and 2 baseball bats
  - 1 volleyball and 1 volleyball net
  - 1 football and 1 soccer ball
  - 1 set of four horseshoes (2 blue, 2 red)
- If any items are missing from the kit upon return, you will be charged for the replacement cost accordingly.

### **Other Permitted Events**

#### **Wedding Ceremonies**

- Wedding ceremonies in any SLC Park require a Wedding Ceremony Permit (\$213).
- Wedding permit application can be found at [Wedding Reservations | Public Lands Department](#)
- To reserve a wedding ceremony, Contact (801) 972-7841.
- To reserve a wedding reception, book online as a regular reservation. Contact (801) 972- 7860.